Student Status

Matriculation Status

Contact Information

All matriculated students are required to have on record with the university accurate local and permanent contact information at all times. This includes local address, local telephone number, and valid JHU e-mail address. Parent or legal guardian emergency contact information also must be on record and updated as necessary. This information should be maintained with the Registrar’s Office by using Student Web Services at http://web.jhu.edu/registrar.

Student Classification (Year of Study)

Student classification refers to the familiar names for the four undergraduate years: freshman, sophomore, junior, and senior. A student’s classification is generally determined by the academic year in which the student’s cohort began the first year of college. In the first year, students in the cohort are designated freshmen. The number of credits a student has earned does not determine class standing. A student who graduates after three years would graduate as a junior.

In the case of students transferring to the university, or students who have been on leave and missed two or more semesters, classification will be determined by the student’s academic advising office when the student returns to the university. If, for example, a student was on leave of absence for an entire academic year, the advising office could assign the student to a cohort one year behind the student’s original cohort.

Students are required to register with their cohort, not on the basis of total credits or expected date of graduation. Plans to graduate early are not grounds for registering before a student’s cohort. A student with early graduation clearance is closed out of a required course for the major, the student may petition the department offering the course for approval to add the course. The decision rests with the department.

Leave of Absence

Students may be granted a term leave of absence for personal reasons with the approval of the academic advising office for the student’s school and with a letter from the student’s parent or guardian acknowledging the request for leave. Written requests for a leave of absence should be submitted to the academic advising office in the student’s school. Leaves of absence are granted for specific periods, generally up to one year, and such leaves are regarded as approved interruptions of a student’s program. No tuition or fees are charged while on leave.

Students who fail to return to the university when expected will be considered to have withdrawn from the university.

Peabody double degree students may request a leave of absence from the double degree program, but they cannot be granted leaves from only the Homewood or Peabody portion of the program.

Withdrawal from the University

A student who wishes to withdraw from the university should first consult with his/her faculty advisor and with the student’s academic advising office. Generally the student must provide a letter from parents or guardians acknowledging the student’s request to withdraw.

An enrolled student who leaves the university without notice, or who fails to register by the second week of the semester, may be considered to have withdrawn from the university if they do not inform the university of their intent to return and request a leave of absence. Parents or guardians will be notified in this case.

Readmission after Withdrawal

Students who wish to return after a withdrawal should appeal to their respective advising office. A student must be formally readmitted before they can return. Readmitted students do not pay another matriculation fee.

Combined Bachelors/Masters (Pre-doctoral)

Students in either the School of Arts and Sciences or the School of Engineering must be accepted into a combined program no later than the first semester of their senior year (some departments set an earlier application deadline).

School of Arts and Sciences

Students in a combined program are full-time students and are charged full tuition. This category is reserved only for current JHU full-time undergraduate students who are accepted into a combined graduate program. Such students are eligible to become full-time graduate students upon completion of their undergraduate degree requirements.

School of Engineering

The registration status of Whiting School of Engineering students who have been admitted into a combined bachelor’s/master’s degree program will switch from undergraduate to graduate once they obtain clearance from their respective departments and either:

1. complete the requirements for a bachelor’s degree, or
2. complete eight semesters of full-time study, whichever comes first. As soon as this occurs, a student is guaranteed health insurance benefits and becomes eligible for a partial tuition waiver and research and teaching assistantships (the graduate program determines the student’s level of support).