Students who fail to return to the university when expected will be considered to have withdrawn from the university.

Medical Leave of Absence (Physical or Mental Health)
Students may be granted a term leave of absence for physical or mental health reasons with the approval of the Office of the Dean of Student Life. Mental health leaves of absence require consultation with the Counseling Center. Physical health leaves of absence require consultation with the Student Health and Wellness Center. No tuition or fees are charged while on leave. Further details are available from the Office of the Dean of Student Life (http://studentaffairs.jhu.edu/student-life/support-and-assistance/medical-leave-absence).

Note for Peabody Double Degree Students
Peabody double degree students may request a leave of absence from the double degree program, but they cannot be granted a leave of absence from only the Homewood or Peabody portion of the program.

Withdrawal from the University
A student who wishes to withdraw from the university with no intent to return should consult with the respective academic advising office in order to submit an official notification. An official notification of withdrawal consists of the following items:

- a letter providing brief reason for withdrawal and effective date
- a letter from parent(s)/guardian(s) acknowledging the student’s withdrawal from JHU

The academic advising office will inform the Office of the Registrar, who will subsequently circulate the notification to other relevant campus offices, such as Student Accounts, Housing, Office of International Services, etc.

An enrolled student who leaves the university without notice, or who fails to register by the end of the second week of the semester, may be considered to have withdrawn from the university.

A student who transfers to another institution is automatically considered to have withdrawn from JHU.

In the rare situation where a withdrawn student wishes to return to the university, the student must submit a written request for readmission to their respective advising office for evaluation. Neither readmission nor transfer of credits is guaranteed. A student must be formally readmitted before registering for courses. Readmitted students do not pay another matriculation fee.

A student who wishes to withdraw from the university on a temporary basis and intends to return in a future semester should see the information under Leaf of Absence (p. 1).

Peabody Double Degree Students
Information about withdrawing from one or both of a student’s degree programs is available on the Peabody Double Degree page (http://ecatalog.jhu.edu/departments-program-requirements-and-courses/multi-school-programs/peabody-double-degree)

Many departments, institutes, and centers offer undergraduates the opportunity to complete some of the requirements for a master’s degree while still completing the requirements for a bachelor’s degree. Some of these programs offer early admission to the graduate school and may enable a student to complete both bachelor’s and master’s degrees in four years. Other programs are considered five-year programs. For
information on what offerings are available in a specific department, refer to the departmental entry.

Students in either the School of Arts and Sciences or the School of Engineering must be accepted into a combined program no later than the first semester of their senior year (some departments set an earlier application deadline).

School of Arts and Sciences

Students in a combined program are full-time students and are charged full tuition. This category is reserved only for current JHU full-time undergraduate students who are accepted into a combined graduate program. Such students are eligible to become full-time graduate students upon completion of their undergraduate degree requirements.

School of Engineering

The registration status of Whiting School of Engineering students who have been admitted into a combined bachelor’s/master’s degree program will switch from undergraduate to graduate once they obtain clearance from their respective departments and either:

1. complete the requirements for a bachelor’s degree, or
2. complete eight semesters of full-time undergraduate study, whichever comes first. As soon as this occurs, a student is guaranteed health insurance benefits and becomes eligible for a partial tuition waiver and research and teaching assistantships (the graduate program determines the student’s level of support).

Taking a Course as an Alumnus

JHU alumni who completed their bachelor’s degree through the Krieger School of Arts and Sciences or the Whiting School of Engineering may take additional courses in those divisions with permission of the advising office of the school from which they graduated. Students should complete a paper registration form and have it signed in their respective advising office before taking it to the Office of the Registrar for processing. Courses, grades, and credits will appear on a new academic record. Students must follow the rules for earning a second major or a minor after graduating, if applicable.

Finishing a Second Major or a Minor after Graduating

Students who have completed eight or more semesters in college may take an additional course or two after graduation to complete a second major or minor if they have filed an approved plan with their respective advising office before their initial graduation date. The courses, grades, and credits will appear on a new academic record. A notation indicating the additional major or minor will be added to the new academic record, but a new diploma will not be issued. Students must notify their academic advising office when additional courses taken after graduation satisfy another major or minor.

A plan consists of the following:

1. Written approval from the director of undergraduate studies for the additional major/minor.
2. Description of the remaining requirement(s) to be completed. No more than two courses may be needed and these courses must be completed within one year of a student’s initial graduation date.

3. Brief summary of why it is necessary for the student to have their degree conferred before completion of all planned majors or minors.
4. Final approval of a plan must be obtained from the student’s respective advising office.

Students who graduate in fewer than eight semesters may also take courses after graduation as a full-time or part-time student if not completing an additional major or minor. Students who graduate early lose the opportunity to complete additional majors or minors after graduation.

Students should seek assistance of their respective advising office in order to register for a course after graduation.

Second Degrees

Krieger School of Arts and Sciences and Whiting School of Engineering undergraduate-degree alumni who wish to earn a second bachelor’s degree at Hopkins must contact their advising office. Students who receive approval must have already completed the requirements for the first bachelor’s degree and complete an additional 60 credits at Hopkins beyond what they have done for the first degree. Alumni must request permission to pursue a second bachelor’s degree within ten years of the conferral of the first bachelor’s degree. The second bachelor’s degree must be completed within ten years from the starting date of the second bachelor’s degree.